# Olitech

# EasyFlip

## Quick Set-Up Guide V2
Model number: OLT 2908

# **Contents**

## Sim Insertion

The EasyFlip uses a nano sized SIM to connect to the mobile network. This is the smallest size SIM card and is 8.8 mm X 12.3 mm. Prior to SIM insertion, Olitech strongly advise that users review the SIM insertion instructions in the EasyFlip User Manual V2 (pages 10 – 15) and/or the instructional videos the Olitech website (see page 16). Please obtain assistance to insert the SIM if you deem necessary.

## Powering on/off

To power the EasyFlip on, press and hold the red "end call" key for 3-4 seconds.



Press and hold for 3-4 seconds to power on.

The start-up process takes approximately 30-40 seconds. To power off, reboot or put the phone into airplane mode, press the red end call key for

3-4 seconds, use the navigation key to highlight your desired action and press the yellow key to select.

## **Icon view (including Shortcut keys)**

Icon view allows the main menu to be displayed as either one icon per page or six icons per page. The default icon view is one icon per page.
To change the icon view:
1. Scroll to and select **Settings**
2. Select **Icon view**
3. Select your preference

If one icon per page is selected, **Menu** is accessed by pressing the top left key or the yellow select key; Contacts can be accessed by pressing the top right key (back arrow key). There are also four additional shortcut keys linked to the navigation key arrows that can be customised and used if one icon per page is selected. As default, these shortcut keys are off. The three fixed shortcut keys above the number 1-3 keys remain functional.

To activate and program the shortcut keys:
1. Open **Menu** (if in one icon mode)
2. Scroll to and select **Settings**
3. Select **Phone settings**
4. Select **Shortcut keys**
5. Select **On**
6. Scroll through and select preference for each arrow (options include phonebook, call logs, music, camera, settings, SOS (setting), alarm, file manager, gallery, calculator, shortcut key).

## Screen and keypad backlight settings

The primary screen and keypad backlight can be customised within the phones Display settings.
To customise the backlight timeing:
1. Scroll to and select **Settings**
2. Select **Phone settings**
3. Scroll to and select **Display**
4. Scroll to and select **Sleep/Keypad backlight**
5. Select your preference

*Note: if **Always** is selected for keypad backlight, the keypad light will remain on when the EasyFlip is flipped open.*

## Save contacts to phonebook

1. Select **Phonebook/Contacts**
2. Select **Add new contact**
3. Edit name and phone number (required) and add photo, voice recording and individual ringtone (optional).
4. Select **Save**

## Photo/speed dial

Eight quick dial phone numbers can be programmed to the EasyFlip. These numbers can then be dialled either through the photo dial list or via speed dial (pressing and holding the associated number key for 3 seconds). Photo/speed dial numbers are programmed through **Photo dial**. The speed dial number that will be associated with that contact will be displayed in the top left corner of the photo dial screen.

### Programming photo/speed dial
1. Press the **Photo dial** key OR scroll to and select **Photo dial**

2. Select **Options**
3. Select **Edit** to manually enter details (name, phone number, photo, name recording and ringtone) OR **Import from phonebook** to add a saved contact
4. Select **Save**

## Ringtone

1. Scroll to and select **Settings**
2. Select **Audio settings**
3. Select **Tones and volume**
4. Scroll to and select **Phone ringtone**
5. Scroll through ringtone list and select desired ringtone (to select ringtone press the yellow key)

## Answer mode

The EasyFlip answer modes include Flip answer and Loudspeaker. Multiple answer modes can be active at one time. I.e. if flip answer and loudspeaker are both active, the phone will automatically answer with audio directed to the loudspeaker when the phone is flipped open.

Activating the loudspeaker answer mode will also direct outgoing calls to loudspeaker when they are initiated. Audio can be switched from loudspeaker to the standard speaker during a call by pressing the direct access loudspeaker key (key above the number 1 key).

To modify the answer modes:
1. Open **Menu** (if in one icon mode)
2. Scroll to and select **Settings**
3. Select **Phone settings**
4. Scroll to and select **Answer mode**
5. Select **On/Off** for Flip answer/Loudspeaker

## Voice output: Activate talking keypad

When talking keypad is activated, the number keys voice out their number (eg "two") when dialling a phone number. To modify this setting:

1. Scroll to and select **Settings**
2. Select **Audio Settings**
3. Select **Talking Key** (when talking keys is selected status will change from **On** to **Off**)

## **Voice output: Activate talkback**

When Talkback is active, text present on screen and the action of keys is voiced out. Incoming text messages and incoming caller's details are also voiced out. To activate/deactivate this setting:

1. Scroll to and select **Settings**
2. Select **Phone Settings**
3. Select **Accessibility**
4. Select **Talkback**
5. Select **Off/On**
6. Scroll to and select **OK**

## **Amplify handset volume**

The volume of the handset can be boosted to up to 25db by pressing the **Amplify receiver volume** key (key above number 2) during a call. Once pressed during a call, a red ear icon will appear along the top of the screen; the amplify receiver volume will remain on for incoming/ outgoing calls until it is turned off.

To use this function please ensure the **Amplify receiver volume** key is **On** in the phones settings:

1. Scroll to and select **Settings**
2. Select **Audio settings**
3. Select **Amplify receiver volume** so that **"On"** is present

## Silent mode

When in the main menu the phone can be changed to silent mode by **pressing and holding the hash (#) key for three seconds**.

## Loudspeaker

To activate/deactivate loudspeaker during a call, press the direct access loudspeaker key (key above number 1). If the preference is for calls to go to loudspeaker automatically, this can be set up in the phones "Answer mode" setting (see page 7).

## **Volume key/torch key status**

To eliminate the chance that the volume settings and/or torch may be activated when holding the phone, the volume and torch keys can be activated/deactivated within the phones settings. If the volume keys are deactivated, the loudspeaker and earpiece volume boost can still be activated/deactivated using their dedicated keys. To change the status of these keys:

1. Scroll to and select **Settings**
2. Select **Audio settings**
3. Scroll to **Volume key status** and press the yellow key to turn On/Off

1. Scroll to and select **Settings**
2. Select **Phone settings**
3. Scroll to **Torch key status** and press the yellow key to turn On/Off

## **Modify SMS font size**

1. Scroll to and select **Settings**
2. Select **Message settings**
3. Select **General**

4. Select **Message font size**
5. Scroll to and select desired message font size. This font size will be displayed when message threads are open (not in primary inbox).

## Deactivate SMS/MMS popup notification

1. Scroll to and select **Settings**
2. Select **Message settings**
3. Select **Notifications**
4. Select **Popup notification** (to tick/untick box)

## Emergency Key Setup

1. Scroll to and select **Safety**
2. Select **SOS**
3. Ensure **Enable** is ticked
4. Select **Emergency contacts** and add numbers (up to five numbers can be added; it is recommended that at least one number is a mobile number)
5. If you would like a local alarm to sound when emergency key activated ensure **Warning tone** is ticked.

6. If you would a text message sent when emergency key activated ensure **Send message** is ticked.
7. If you would like a google link containing the phones location sent when emergency key activated ensure **Send location** is ticked.
8. To edit the emergency text message select **Emergency message,** edit message and select **OK**.

**Please consult the EasyFlip User Manual V2 (pages 30-34) for additional details regarding the emergency key setup.**

## Low battery notification

1. Scroll to and select **Safety**
2. Select **Low battery notification**
3. Select status to **On** (this will enable notified contacts and notification SMS to be edited)
4. Select **Notified contacts** and add numbers (up to three mobile numbers can be added)
5. To edit the notification SMS select **Notification SMS,** edit message and select **OK**.

## **Menu visibility**

Menu visibility allows the following menu items to be shown/hidden: message, call logs, photo dial, phonebook, camera, multimedia, safety, organiser and App. If "Message" is hidden, the direct access message key will become non-functional.

To show/hide menu items:
1. Scroll to and select **Settings**
2. Select **Menu visibility**
3. Select menu items to show/hide

## **Voice memo**

1. Scroll to and select **Organiser**
2. Select **Voice memos**
3. Edit details
4. Select **Save**

## **Save items to calendar**

1. Scroll to and select **Organiser**
2. Select **Calendar**

3. Select date you want to save an event to
4. Select **Options**
5. Select **Add event**
6. Edit details
7. Select **Save**

## Use camera & view images

1. Scroll to and select **Camera**
2. Photos can be taken using the yellow "select" key
3. The flash, timer, front/rear camera, gallery access or picture size settings can be found in **Options**
4. **Gallery** can also be accessed from the main menu

## Complete factory reset

1. Scroll to and select **Settings**
2. Select **Phone settings**
3. Select **System**
4. Select **Reset options**
5. Select **Erase all data (factory reset)**
6. Scroll to and select **Reset phone**

## Manual navigation mode

If the star key is pressed for 2+ seconds, the phone goes into manual navigation mode (not recommended). When in manual navigation mode, a small black arrow/mouse icon appears on screen and the navigation keys do not function as per normal. To exit this mode press the star key for 2-3 seconds.

## Resources

In addition to this Quick Setup Guide, Olitech offer support regarding the EasyFlip setup, use and troubleshooting via the below methods:
1. EasyFlip User Manual V2: provided with purchase and online at www.olitech.com.au/manuals
2. Instructional videos www.olitech.com.au/easyflipvideos
3. Frequently asked questions https://www.olitech.com.au/easyflip-faq
4. Customer service support@olitech.com.au 03 9755 8885